

VHA Board of Directors – Meeting Minutes

Lake Miona Recreation Center 1:00 PM December 15, 2021

Board Members - Present: Karl Arps, Russ D’Emidio, Peter Moeller, Greg Panjian, Vivian Stephens, Phil Walker, Chuck Wildzunas

Board Members - Absent: Fred Briggs, John Conboy,

Invited Attendees: Al Arnold-Interim President VHA Helping Hands, VHA Executive Vice President-Peter Russell, Joan Sullivan-VHA Secretary

Call to order: President Phil Walker called the meeting to order at 1:00 PM and led the Pledge of Allegiance.

Agenda Approval: Phil asked for a motion to approve additional agenda item: “Training New VHA Board Members” as item “e.” under New Business. Motion made, seconded and approved.

Previous Meeting Minutes: Phil asked for a motion to accept the minutes from the October 28, 2021 meeting. Motion made, seconded, and approved.

Treasurer’s Report: Phil referred members to the financials attached to this meeting’s agenda. Phil noted the increase in membership dues.

Q. Is there a place where the number of members is listed?

A. This is being worked out in the back-office feature of the new website.

Phil explained that the website had been designed to take one email address per household while the VHA former database often contained more than one email address. Work has been done to add a second household email address when available.

Old Business

VHA Workshop Update: Phil asked Russ D’Emidio to provide a Workshop progress update.

Russ reviewed the following: October 21, 2021 - Russ directed the Board members as they brainstormed the Future State of the VHA through a visioning exercise. Russ organized the data collected from the meeting and sent documents to Board members for a Future State VHA Strategic Plan.

October 28, 2021: Russ led Board members as everyone reviewed and voted to prioritize VHA initiatives suggested the previous meeting.

November 17, 2021: Russ reviewed the Draft Strategic Project Scopes for top Priority Strategy Categories with workshop attendees which included the VHA Board of Directors and members from the VHA Advisory Board. Attendees then volunteered for a committee during the Breakout Sessions which included: Vision, Mission, Values / Next Gen – Far South; Marketing & Communication; Membership & Recruitment; Systems & Information Technology.

Moving forward Workshop follow-up will include: VHA Executive Committee approving and prioritizing initiatives; creating project teams to implement with reports to EC and, when warranted, reports to VHA Board of Directors.

When current priority initiatives have been implemented, work can begin on the next level priorities.

Russ noted this work with VHA Strategic Planning allows the Board to take a more active role as a participant not necessarily as a leader.

Progress from the Workshop Committees will be listed as an agenda for the February 24, 2021 Board meeting.

Q. Is there any consideration for hiring individuals to specific positions such as Marketing Director?

A. Yes, that position is being reviewed along with someone to provide website oversight.

Q. Is there a budget for outlay to complete projects?

A. Not a designated amount of money. Funding decisions are made as the need is presented.

One major initiative is to increase VHA visibility. Agency representatives speaking at VHA New Resident Night (NRN) need to state “Thank You” to the VHA for bringing them there. Signage is needed in front of each VHA Program.

New Business

Election of Officers: Phil asked Nominating Chair Chuck Wildzunas to present the election of VHA officers.

Chuck explained that terms of office have expired and the people presented for election have agreed to another term. None are filling vacancies.

Chuck expressed being pleased and proud to present for election to office: Phil Walker for VHA President; Peter Russell for VHA Executive Vice President; Russ D'Emidio, Greg Panjian and Peter Moeller for Board Member. Chuck moved to accept by acclamation. Motion made, seconded and unanimously approved.

VHA Programs – Ezell Theater: Phil announced the VHA has a monthly reservation in the theater at Ezell Recreation Center located near the Village of St. Catherine. VHA NRN will be in Ezell five (5) months a year, five (5) months at Colony Cottage RC and two (2) months in La Hacienda RC.

Golf Cart Safety Clinic will be held four (4) months in Water Lily RC, one (1) month in Savannah RC and remaining months at Colony Cottage RC.

Program ideas being considered are square dance, socials games, Gala, etc.

VHA is looking into another charity to support along with VHA Helping Hands.

VHA Town Hall - January: The deadline for questions is January 5, 2021 in preparation for the January 18, 2022 VHA Town Hall at 10:00 AM in Laurel Manor RC. Questions may be sent to the VHA secretary at joanstrek@aol.com

VHA Awards: Nominations for the 2021 VHA Volunteer Award winner are still open. The VHA Volunteer Award winner usually receives a \$500 donation from the VHA. This year an anonymous donor is providing \$1000 for the 2021 VHA Volunteer Award winner.

The 2021 VHA Partner Award has been selected The Villages Public Safety Department. The 2021 Don Hahnfeldt Memorial Service Award will be given to Bill Gottschalk.

Board members are asked to send nominations for the VHA Volunteer Award to the secretary at joanstrek@aol.com

Voice – Daily Sun: The VHA Voice newspaper will now be inserted the first Wednesday of the month into the Daily Sun newspaper. While the Voice was previously inserted the first Monday, the Daily Sun is no longer allowing inserts on days other than Sunday and Wednesday.

Ways are being researched to email the Voice directly to members. The Voice will continue to be published as hardcopy.

VHA Helping Hands 2022 Budget: Interim VHA Helping Hands President Al Arnold presented the 2022 VHA Helping Hands budget for Board review and approval for a request of \$4042 from the VHA. Al explained a great deal of revenue has been received through donations. The 2022 budget includes a project of donations. Al noted fiscal realities the VHA may not have enough money to provide a larger amount. If VHA HH feels a need for more funds later in year, we will come back and make a request to the VHA. Motion made to accept VHA HH 2022 Budget, seconded and unanimously approved.

VHA HH 2022 BUDGET SENT SEPARATELY WITH MEETING MINUTES

VHA Website: Phil asked if members have signed into the new VHA website. All Board members now have access into the back-office to review Board documents. More documents will be added as they are approved.

Training New VHA Board Members: Phil referred members to a draft for “Orienting / Training VHA Board Members.” Phil asked members to review the draft and bring suggestions for additions and revisions to the January Board meeting. Russ suggested under “Vetting” that prospective Board members be presented with the list of Board responsibilities to better understand the position.

SEE APPENDIX

Members Comments

Villages AED Program: Greg Panjian distributed a handout to members explaining the Villages AED program and suggestions of how the VHA might be involved to promote this program. Discussion included: impact to the VHA; costs, liability, how to promote, should VHA be involved; how may the VHA be involved; what level of involvement. Greg will discuss further with VPSD AED representatives. **HANDOUT SENT SEPARATELY WITH MEETING MINUTES**

Promoting the VHA: Russ remarked on the good information from Heather Long, Sr. VP and COO UF Health Central Florida, as she spoke at the December General Meeting. The Hospital Foundation suggested that future hospital representatives for VHA meetings be promoted through the hospital website read by thousands.

Note: Thursday December 16, 2021 a helicopter will be moored on the helipad at the hospital for emergency transport to Shands Hospital in Gainesville, Fl.

Tornado Destruction in Kentucky: Phil noted the VHA has sent donations in the past for major disasters. Phil is waiting to hear from the Kentucky Club as to what may be sent to aid victims.

VHA Area Vice Presidents: AVPs will be asked to provide reports to the Board later in the year.

Hospital Insurance Questions: A hospital representative is researching answers to questions about acceptance of insurances asked during the December General Meeting.

Ribbon Cuttings – New Business: Phil may call on Board members to represent the VHA at ribbon cuttings for large businesses as they open up in The Villages.

Meeting adjourned at 2:47 PM

Respectfully submitted,
Joan Sullivan

Next Meeting: THURSDAY 1:00 PM January 27, 2021 Lake Miona RC – Resolute Rm



Orienting / Training VHA Board Members DRAFT DEC 15, 2021

Vetting:

- Supportive of the VHA
- Available and willing to attend meetings
- Intelligent with interpersonal skills
- Expertise in a specific area i.e. accounting; finance; building/property; governance; HR; Not-for-Profit Volunteer Experience; IT; legal; marketing; leadership; fund raising.

Orienting / Training

- Provide VHA documents
 - VHA Bylaws
 - VHA Board of Directors Mandate
 - VHA Meetings Calendar
 - Description of VHA Programs
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- Attend / observe VHA New Resident Night (NRN), Golf Cart Safety Clinic (GCS), Town Hall
- Invite to attend and introduce at a VHA Advisory Board meeting.

Responsibilities

- Attend VHA Board of Director meetings.
- Review VHA AB meeting minutes.
- Observe and report trends of Villages residents.
- Provide constructive feedback from attending VHA events / programs.