



Committee Charter

Strategic Planning Committee

Authorization

- Bylaws of The Villages Homeowners Advocates, Inc., (VHA) Article V, Board of Directors; and Article VIII, Committees
- VHA Policy 4.1: Creation and Staffing of Committees

Purpose

The Strategic Planning Committee is a standing committee of The VHA. It participates with The VHA President and senior staff in developing and updating The VHA's strategic plan and presents it to The VHA Board of Directors for approval.

Limitation of the Strategic Planning Committee's Role

Although the Strategic Planning Committee has the responsibilities set forth in this charter, it is not responsible for tactical planning or managing the execution of strategies. These tasks are the responsibility VHA management and others involved in overseeing and carrying out such duties.

Each member shall be free of any relationship that, in the opinion of the Boards of Directors, would interfere with his or her individual exercise of independent judgment.

Reporting

The Strategic Planning Committee reports operationally to the President of The VHA and formally to the Board of Directors of The VHA.

Responsibilities

Specifically, the Strategic Planning Committee performs the following functions:

- Meets with the President and senior staff to develop or update strategy for The VHA
- Establishes and maintains templates for Strategic Plan documents and assists management in writing, editing, and publishing/presenting those documents.
- Presents the developed or updated draft Strategic Plan to the Board of Directors for approval.

Composition

The committee consists of three to five persons, with the Chairperson being a VHA Board member.

Terms

The committee chair is appointed by The VHA President. All other committee members are appointed by the committee chair.

Meetings

The Strategic Planning Committee meets as needed to fulfill its responsibilities.